

DMV USE ONLY
TVS NUMBER
NAME

REQUEST FOR DMV APPROVAL OF A TRAFFIC VIOLATOR SCHOOL NAME

Section 345.02 of the California Code of Regulations requires each traffic violator school to obtain approval of its school name prior to submission of the original TVS application.

The criteria used by the department to disapprove a school's name as stated in Section 345.02 is whether the name is misleading to the public, undignified, or implies that the school offers inducements or premiums which derogate or distort the instructional intent of the traffic safety program.

INSTRUCTIONS: Do not submit fees or application with this form.

1. Print clearly in blue or black ink or type.
2. Name shall be a maximum of 35 alpha characters including spaces. The name may contain one or more DBA names but shall not exceed 35 characters.
3. Name shall be unique to the Traffic Violator School Program administered by the Department of Motor Vehicles.
4. You may call the Business Licensing Unit at (916) 229-3126, to confirm name availability before completing this form.
5. If you have not submitted a complete application within 6 months of submitting this form to the Business Licensing Unit, the name will become available for use by another school.
6. Submit completed and signed form to Occupational Licensing, Business Licensing Unit, P.O. Box 932342, MS L224, Sacramento, CA 94232-3420. **A fax copy will not be accepted.**

SECTION A — SCHOOL AND OWNER INFORMATION

PROPOSED SCHOOL NAME

BUSINESS ADDRESS CITY STATE ZIP CODE

OWNER'S NAME AREA CODE / TELEPHONE NUMBER

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OWNER'S SIGNATURE DATE

X

SECTION B — DEPARTMENT OF MOTOR VEHICLE'S RESPONSE

The department shall notify the school owner within 10 days of its disapproval. If a school name has been disapproved, the school has the right to ask for reconsideration by submitting a written request supporting the reason the proposed name should be reconsidered.

☐ The proposed name is approved.

IMPORTANT: This approval is not a license or an operating permit. You must submit this form with your complete application package and fees to a DMV Inspector to obtain a permit/license to operate as a Traffic Violator School.

☐ The proposed name is **not** approved for the following reason(s).

OCCUPATIONAL LICENSING MANAGER'S PRINTED NAME

OCCUPATIONAL LICENSING MANAGER'S SIGNATURE DATE

X

